

## **Safety Precautions and Policies for Arrival/Dismissal**

As we reopen our campus to a small number of children during the 2020-2021 school year, please review the following safety precautions and policies. Our goal is to prevent the entry of pathogens into the building and if necessary limit the exposure to those who may become ill while on campus.

Thank you for playing your role in ensuring the health and safety of all our children, staff and their families by strictly adhering to the following.

### **Before the first day of school:**

1. Read the Hybrid Learning Guide and submit your signed Agreement form.
  - a. This will be emailed to you directly, but if you need another copy or have a question, please contact Ms. Kolosky at [admin@stpiusbowie.org](mailto:admin@stpiusbowie.org).
2. Review the following information with your child:
  - a. How to wear a mask correctly
  - b. How to wash their hands correctly for 20 seconds
3. Ensure that each child has:
  - a. A re-usable water bottle (no water fountains will be available)
  - b. At least 3 face masks; 2 of these should be individually bagged and in their backpack/tote. Students are permitted to wear a shield, but must also wear a mask
    - i. Face masks must be worn at all times. They should be one solid color or our SPX/CYO approved mask. No gaiters allowed.
  - c. Hand sanitizer, disinfectant wipes and tissues **MUST** be brought with them each day

### **Before leaving home each day**

1. Check to make sure your child has 3 masks, hand sanitizer, disinfectant wipes, tissues and his/her water bottle.
2. The first point of screening begins at home. Complete the [Health Screening Form](#) by 6:30 am each school day. Entries will be verified each morning and you will be contacted if it is not completed prior to arrival.
  - a. Please do NOT give your child any fever reducing medication and send him/her to school
  - b. If anyone in your household tests positive for COVID-19 or has any of the following symptoms, your child is required to stay home. Refer to the Decision Aid if necessary.

- c. If your child has any of the following symptoms, s/he is required to stay home:
  - i. Cough
  - ii. Shortness of Breath
  - iii. Difficulty Breathing
  - iv. New Loss of taste or smell
- d. If your child has at least 2 of the following symptoms, s/he is required to stay home:
  - i. Fever of 100.4 or higher
  - ii. Chills or Shaking Chills
  - iii. Muscle Aches
  - iv. Headache
  - v. Sore Throat
  - vi. Nausea or vomiting
  - vii. Diarrhea
  - viii. Fatigue
  - ix. Congestion or runny nose

**Arrival (7:45 am - 8:00 am) Grades K - 8**

1. A helpful video on the new arrival process will be available on our website by February 1st. Please review it at your convenience.
  - a. Please refer to the Arrival and Dismissal Maps at the end of this document for your designated drop off point.
    - i. There are 5 arrival locations for specific classes and they are listed on the map at the end of the document.
2. During arrival, the masked child will have their temperature checked.
  - a. If the Health Screening Form has been completed and the student(s) does not have temperature, they will be permitted to enter the building and move directly to their classroom.
    - i. Teachers of younger grades will assist guiding them into the correct classrooms especially at the beginning.
  - b. If the Health Screening Form was NOT completed, the student(s) will NOT be permitted to enter until the form is completed. This may require leaving the arrival car line, completing the form and then re-entering the car line.
  - c. If the child does NOT clear the temperature check, meaning they registered a 100.4 or higher, the student will be asked to return to their car.
    - i. They should remain in the car for 2-3 minutes and then return to the line for a second temperature check. If at that point the temperature is still above 100.4, the student(s) will be permitted to

return to school when a doctor's note is provided that indicates it is safe for the child to return.

3. Once a student is cleared to enter the building, they will be given hand sanitizer to use prior to entering the building. Then they must go directly to their classroom.
  - a. Arrival spots have been marked in such a way to limit the amount of hallway movement and to ensure your child can safely and quickly arrive to their classroom

#### **Arrival (8:15 am - 8:30 am) Grades PreK3-PreK4**

1. The Early Learning Program will continue to use the guidelines provided by the state of Maryland. The procedure will not change for arrival for PreK.

#### **During the School day**

1. If your child is absent, please email or call the school and provide an explanation for the absence per Maryland state requirements.
2. We take the safety of all of our children, families and staff seriously. Therefore, please be aware that there are additional disciplinary consequences for students who *intentionally* violate any of the safety guidelines, including, but not limited to: social distancing, wearing a mask, and handwashing/sanitizing. The administration reserves the right to change the instructional delivery to at home only learning for the remainder of the quarter if a parent, guardian or child intentionally or repeatedly engages in actions that compromise the safety of others.
3. For late arrivals:
  - a. Complete the [Health Screening Form](#) prior to arrival.
  - b. A masked parent/guardian must escort the masked student(s) to the main office doors.
  - c. Each student will have a temperature check once the form entry is confirmed.
    - i. If the student is permitted to enter, then the parent/guardian is permitted to leave.
    - ii. If the student registers a fever of 100.4 or higher, the student will be asked to return to their car.
      1. They should remain in the car for 2-3 minutes and then return to the main office doors for a second temperature check.
      2. If at that point the temperature is still above 100.4, the student(s) will be permitted to return to school when a

doctor's note is provided that indicates it is safe for the child to return.

4. If your child becomes ill during the school day
  - a. Your child will immediately be sent to the isolation room and the parent/guardian will be expected to pick up his/her child within 60 minutes.
    - i. Failure to timely pick up a sick child is grounds for the administration to change the instructional delivery model to at home learning for the remainder of the quarter.
5. Entry by parents/guardians or visitors is not permitted at this time.

**Dismissal (2:30 pm - 3:00 pm) Grades PreK3 - PreK4**

1. The Early Learning Program will continue to use the guidelines provided by the state of Maryland. The procedure will not change for arrival for PreK.

**Dismissal (3:00 pm - 3:30 pm) Grades K - 8**

1. Before exiting the building, students will be required to hand sanitizer and/or wash their hands.
2. Parents/Guardians MUST remain in their car for the duration of Dismissal.
3. Students who wish to walk home must have a completed Walkers form and pass to be permitted.
  - a. Any student not displaying a Walker's Pass will be required to contact a parent/guardian for consent or pick up.
  - b. Walkers will move to Spots A and D in the front of the building at 2:55 pm. A designated teacher will then gather the students in a socially distanced line to walk out to the Rt 450 traffic light.
    - i. Social Distancing will be used and enforced during this process.
4. Parents should line up on the front parking lot following the traffic pattern on the Dismissal Map at the end of this document. Please line up, making a line of cars in front of each orange cone; pull all the way up to that cone.
  - a. Prior to arriving at school for dismissal, please post your Household/Family Number in large bold print in the front windshield of your car. We recommend keeping this sign in your car(s) as it will be needed each and every day.
  - b. Once in a line, please park, turn off your car, and remain inside of it. No one should get out of their cars while waiting.
5. Mrs. Schrom and Ms. Kolosky will then begin dismissing students by Household/Family Number directly from their classrooms to come to their dismissal car.

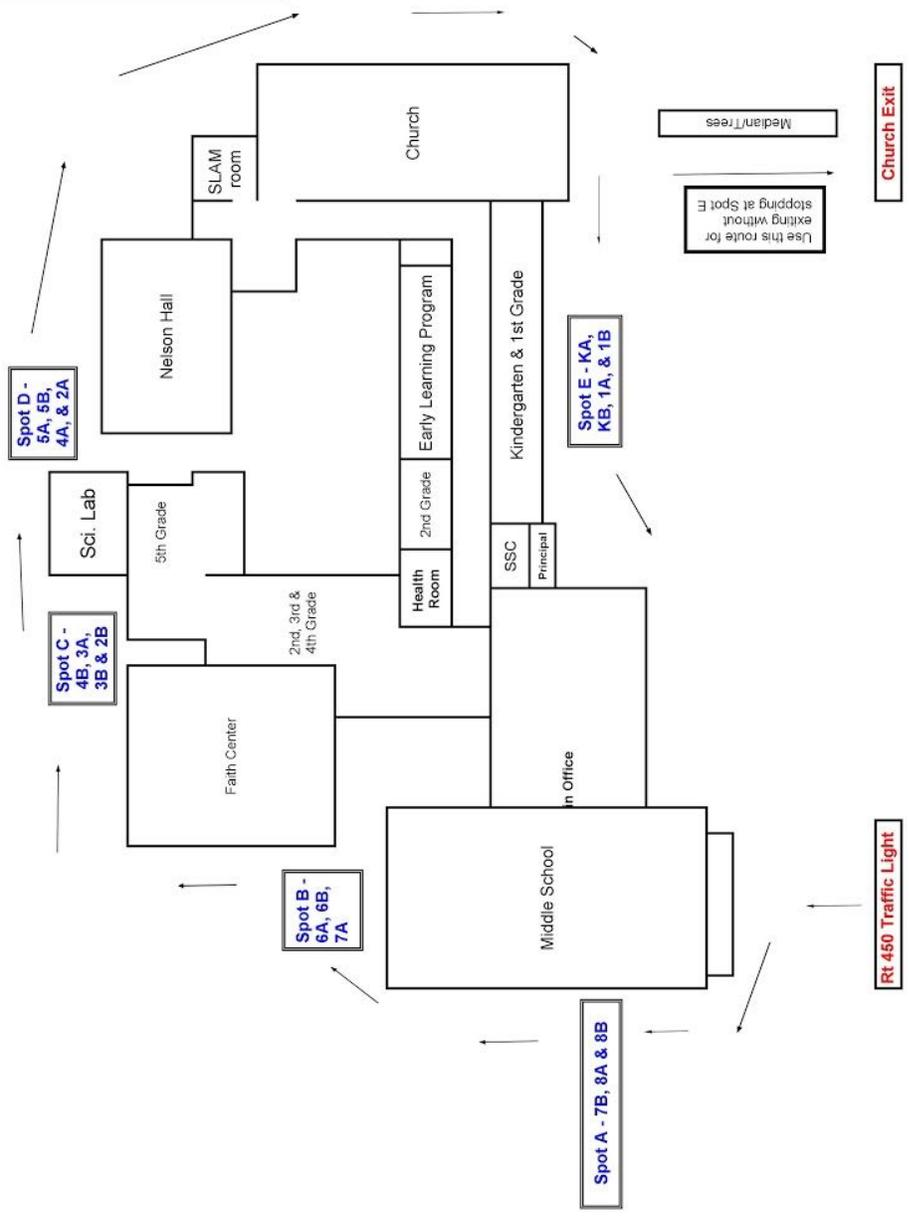
- a. Once a line of cars has been called, they will be dismissed by a teacher/staff member. Anyone who did not pick up a child will then circle back around the building to join back into the line. Please discuss your number with your child/ren so they know what number to listen for when it is called.
- b. Students will be socially distanced and must go directly to their parent/guardians vehicle.

**Late Pick Up (3:30pm and on)**

1. Students who are not picked up by 3:30 pm will be placed into a socially distanced and sanitized classroom; if there are more than 12 students, multiple rooms will be utilized.
2. A \$1 per minute charge will be placed on your TADS account for each minute after 3:30 pm that a student is waiting,
3. You will be required to park in the front of the school when you arrive and come directly to the main office doors.
  - a. Your child will meet you outside the front office doors.
  - b. You cannot enter the building to retrieve your child(ren).

**ARRIVAL MAP FOR HYBRID IN-PERSON LEARNERS K - 8**

As you enter from the Traffic light at Rt 450, drive forward and then to the left. Please be sure to follow all directions given by teachers/staff. Once on campus, drive around the building in a clockwise manner, dropping at each spot corresponding to your families' class assignments. If you do not need to stop at the spot you are passing, please kindly move around the cars and proceed back to the main line to circle the school. PLEASE BE CAREFUL AND WATCHFUL AS YOU ARE DRIVING AROUND THE BUILDING. Once around to the Church side of the building, if you do not need to stop at Spot E, please proceed out the Church exit noted above; be sure to drive to the right of the trees/median. If you need to stop at Spot E, proceed closest to the sidewalk around the front of the Church and School building. Then following the sidewalk and the guidance of the staff/teachers on duty, move towards the Rt 450 traffic light to exit campus.



**Church Exit**

**Rt 450 Traffic Light**

Median/Trees

Use this route for exiting without stopping at Spot E

**Spot D - 5A, 5B, 4A, & 2A**

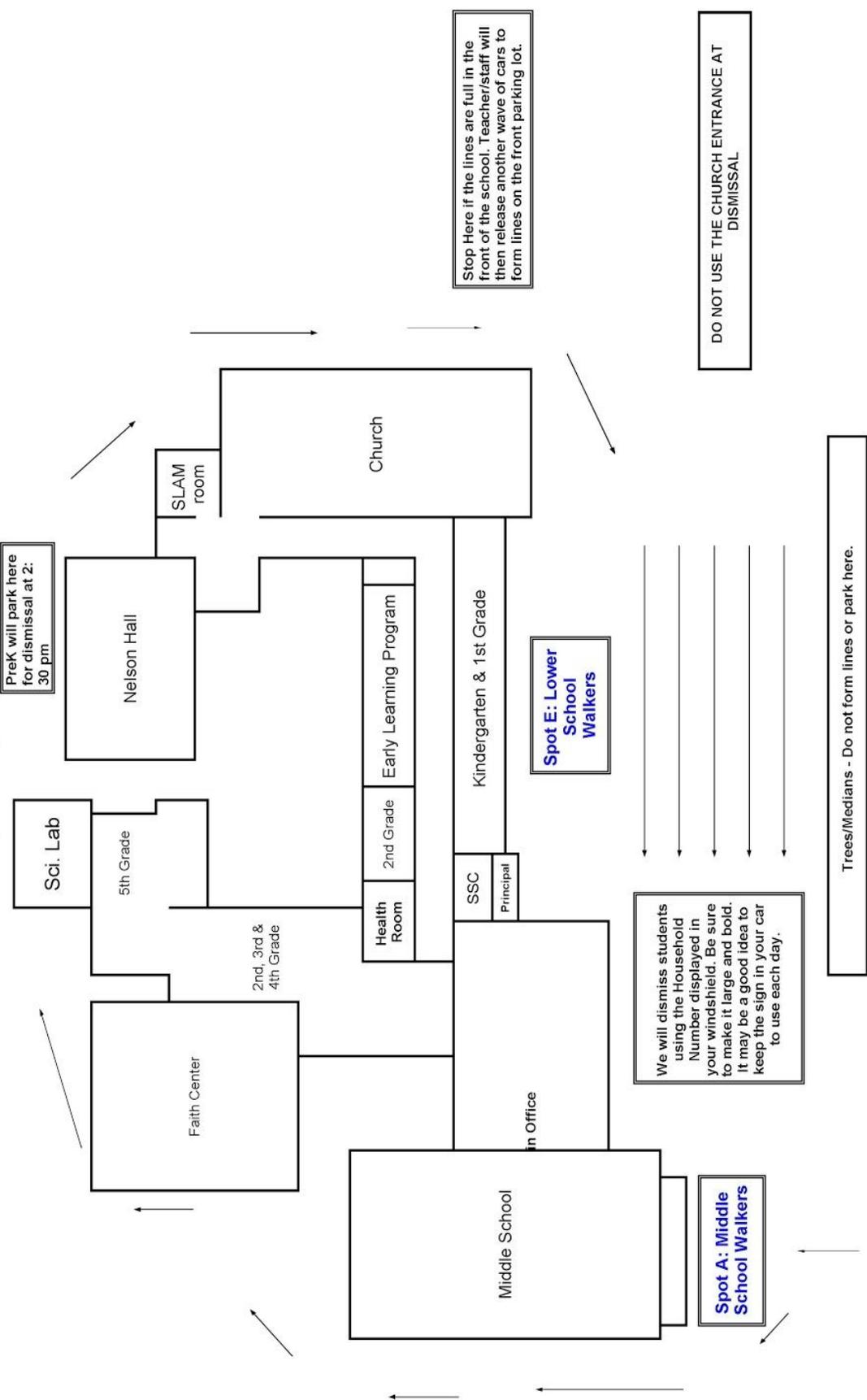
**Spot C - 4B, 3A, 3B & 2B**

**Spot B - 6A, 6B, 7A**

**Spot A - 7B, 8A, & 8B**

**Spot E - KA, KB, 1A, & 1B**

**DISMISSAL MAP FOR HYBRID IN-PERSON LEARNERS**



PreK will park here for dismissal at 2:30 pm

Stop Here if the lines are full in the front of the school. Teacher/staff will then release another wave of cars to form lines on the front parking lot.

DO NOT USE THE CHURCH ENTRANCE AT DISMISSAL

We will dismiss students using the Household Number displayed in your windshield. Be sure to make it large and bold. It may be a good idea to keep the sign in your car to use each day.

Trees/Medians - Do not form lines or park here.

Sci. Lab

5th Grade

2nd, 3rd & 4th Grade

Faith Center

Nelson Hall

SLAM room

Health Room

2nd Grade

Early Learning Program

SSC

Principal

Kindergarten & 1st Grade

Middle School

In Office

Church

Spot E: Lower School Walkers

Spot A: Middle School Walkers