

2021 Hybrid Learning Guide for Parents/Families/Students

St Pius X Regional School

This guide is to be used for our community in the case of a partial in person and partial virtual learning environment, such as transitioning back to full in person instruction. Our goal is to prevent the entry of pathogens into the building and if necessary limit exposure to those who may become ill while on campus.

Expectations for Health/Safety:

Health Screening Protocols for Students/Staff:

- Students and staff entering the building will be required to complete a health screening to verify the absence of symptoms and known exposures.
 - **A health screening Google form will be sent to you that include 3 screening questions. In order to be allowed into school, parents must fill out the Screening form by 6:30am on that day of school.** For example, for class on Tuesday, parents would send the answers to the Screening form by 6:30am on Tuesday. The form can be submitted the evening before as well.
 - Health Screening Questions:
 - 1. Since last in school, have you had any of the following symptoms? (cough, shortness of breath, difficulty breathing, new loss of taste or smell, fever of 100.4o or higher, chills or shaking chills, muscle aches, headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion or runny nose) This will be a checkbox style question that will allow parents/guardians to check any symptoms exhibited as well as to denote that non are present.
 - Since last in school, are you waiting for a COVID-19 test result, been diagnosed with COVID-19, or been instructed by any health care provider or the health department to isolate or quarantine?
 - In the last 14 days, had close contact (within 6 feet for at least 15 minutes) with anyone diagnosed with COVID-19 or suspected of having COVID-19 (i.e., tested due to symptoms)?
 - If the answers to all questions are NO, then the student will be admitted.
- Students and staff entering the building will then be required to have a temperature check done by the Nurse or other approved staff member AT SCHOOL. All persons should be masked and sanitizer used upon approval to enter the building.
- Anyone registering a temperature greater than 100.4 F will be asked to return to their car; procedures specific to this can be found in the Arrival and Dismissal Procedures document that will be sent prior to the first day of school.

Personal Protective Equipment (Face Masks)

- Students and staff will wear cloth face masks at all times except when eating or drinking.
- Students will bring 2 additional face masks to school each day in individual Ziploc style bags. Face masks should be Catholic-school appropriate and one solid color with no design. The only masks permitted with designs is the School Approved Masks being sold by Megan Bogley and our HSA. Contact Megan Bogley to purchase our SPX official face masks (301) 974-2676, or m_bogley@hotmail.com.
- Disposable masks will be provided in the event a student or staff member forgets to bring their cloth mask to campus.

Hand Sanitizer

- Hand sanitizer dispensers will be placed throughout the school, in classrooms, and at entrance/exits.
- Students and staff will be encouraged to use hand sanitizer frequently throughout the school day.

Hand Washing

- Hand washing will be required before and after meals, as well as encouraged throughout the day.
- Instruction regarding proper hand washing procedures must take place prior to arriving at school. Please review the helpful video here. Instruction from teachers and staff will continue throughout the school year to ensure proper hand washing.
- Signs will be placed in all restrooms which highlights proper hand washing procedures.

Health Room

- Any student or staff exhibiting COVID-19 like symptoms will be placed in an isolation area from the rest of the school population.

COVID-19 Testing

- No COVID 19 testing will be required to start school in person at present.
- Students and staff that meet the testing requirements from the Archdiocese will be required to be tested in accordance with recommendations of state and local health authorities.
- If anyone in your household is being tested for COVID19, please contact Mrs. Schrom immediately to find out next steps.
- If you have any specific questions, please contact Mrs. Schrom jschrom@stpiousbowie.org

Recess

Recess is an important part of the school day for children and is vital to their social and emotional health.

- Students will play in designated areas with only their class.
- Masks will be worn during recess; distancing and masking is required at Recess time.
- Sports equipment such as basketballs, soccer balls, hula hoops, will be cleaned and disinfected between class cohort uses.
 - Individual classrooms will have some sports equipment available for use.
- Hand sanitizer will be provided outside as well as encouraged upon exiting and re-entering the building.

Lunch

- Students must wash their hands with soap and water before and after lunch.
- No sharing of food/drink permitted.
- Students will store lunch bags in an appropriately designated area in their classroom; closets, lockers or other communal gathering areas will NOT be used. Each student will have a separate space for their lunch bags.
- Students' desks will be disinfected before and after lunch using Chlorox or other disinfectant wipes.

Modified Layout for Classrooms

- Students will be seated 6 feet apart in each classroom, following the appropriate social distancing recommendations of the CDC and the American Academy of Pediatrics.
- Desk should face in one direction towards instruction when possible.
- Desk shields will be used based upon delivery from PGCPS .

Ventilation

- When weather permits, windows should be opened to increase circulation of outdoor air.
- Some classes will be held outside to allow for adequate ventilation, weather permitting.

Materials and Student Supplies

- Supplies and devices will not be shared.
- Each child's belongings will be separated and stored in individually labelled storage containers, backpacks, cubbies, or taken home each day and cleaned. Please label each item/container with the student's full name.
- Students will be required to bring their own hand sanitizer, disinfectant wipes and tissues to school each day. Sanitizer and wipes will be REQUIRED for admittance into the classroom.

Visitors

- At this time, visitors are not allowed into school without an appointment.

Cleaning and Disinfecting

- A schedule has been developed for cleaning and disinfecting daily, with increased attention to frequently touched surfaces. Each evening the school will receive a deep cleaning using CDC and Health Department approved cleaners and disinfectants.
- Teachers and staff will clean frequently touched surfaces throughout the day within their classrooms.
- Bathrooms will be cleaned throughout the school day and in between class cohorts.

Signage

- Signs will be placed at all entrance/exit doors stating the mask & hand washing procedures.
- Signs will be placed in each classroom stating the masking and distancing policies.
- Posters on proper hand washing will be displayed in every bathroom, along with signs citing the permitted number of occupants per bathroom.
- Directional signs will be placed on floors, guiding the flow of traffic in the hallways to mitigate risk and to promote social distancing.
- Markers on floors will indicate proper social distancing intervals for waiting areas and lines.

Arrival/Dismissal Procedures

- A separate document outlining the specifics of these procedures will be sent to you prior to the first day of school including a map of Arrival and Dismissal locations.
- Staggered arrival and drop-off locations will be used to limit the number of students entering the building at the same exact time from the same location.
- Students will go directly from the car to the classroom, no congregating or grouping in parking lots or playgrounds.
- Parents/caretakers should remain in the car; students should gather their supplies/backpacks and step out of the vehicle to conduct the temperature check. The temperature check will be conducted by a teacher/staff member. The Health Screening form **MUST** be completed prior to arriving at school that day.
- Hand sanitizers will be placed at school entrances, so that children and staff can sanitize their hands before entering the building.

Expectations for SPX Learning Experience During Hybrid:

Learning Options During Hybrid Model

- At Home - student(s) will remain virtually learning via streamed Google Meets from in person lessons

- Regardless of the enrollment of in person learners, at home learners will meet 5 days a week to receive the same instruction as in person learners using soundbars and cameras.
- In Person - student(s) will come into the building with a cohort of no more than 12 students from their class
 - If a maximum of 12 students are enrolled for in person learning in a given classroom, this cohort will meet 5 days at school while the at home learners work simultaneously.
 - If more than 12 students in a classroom enroll for in person learning, two in person cohort classes will be created. Each cohort would have a maximum of 2 days in person and 3 days at home learning. This allows for 1 full day of cleaning in between class cohorts.

Refer to marked sections below for more information on each model

UPDATED ARRIVAL/DISMISSAL TIMES FOR ALL STUDENTS STARTING 3RD QUARTER	Arrival Time	Dismissal Time
Kindergarten - 8th Grade	8:00 am	3:00 pm
Early Learning Program (PK3 - PK4)	8:30 am	2:30 pm

All Specials classes are MANDATORY for ALL students starting 3rd Quarter. This includes Music, Art, Technology, Library, Physical Education, and Science Lab.

In-Person Method & Practice of Teaching

Teachers will establish routines for direct instruction, independent learning and discussion, based on their needs and the needs of their own students. This will depend on ages, ability level, content and the culture of each class. Teachers may have to make amendments to their current syllabus or course requirement to reflect the hybrid learning model.

For Example:

- The teacher may choose to use direct instruction for both groups the first 10 minutes of class, and then assign the in person group to work independently while answering the questions for the group of students at home or vice versa.
- Teachers and students can utilize the chat feature and the Question/Answer feature in the google meet. The teacher can instruct the students at home to type their questions into the chat for the teacher to either answer during the live class, or at a later time.

- Teachers can utilize the screen castify feature if there is a quick demonstration that needs to be done that will help the students at home complete a task independently- such as logging into an application or a website.
- Another recommended teaching approach is a flipped classroom. A flipped classroom is a type of blended learning, in which students are introduced to content at home and practice working through it at school. This is the reverse of the more common practice of introducing new content at school, then assigning homework and projects to be completed by the students independently at home. In this blended learning approach, face-to-face interaction is mixed with independent study—usually via technology. In a common flipped classroom scenario, students might watch pre-recorded videos at home, then come to school to do the homework armed with questions and at least some background knowledge.
- Teachers may utilize both Synchronous learning and Asynchronous learning. Synchronous learning is occurring at the same time, actively teaching while in the Meets, requires two-way communication and interaction and should be used when collaboration and brainstorming for an immediate issue are needed. Asynchronous learning is not happening at the same time, which means some assignments are done before or after the meeting time and where feedback can be provided after the fact or no feedback is needed.

Professional Development of Faculty/Staff

- Teachers have received professional development in the following areas:
 - Google Classroom
 - Google Meet
 - G-Suite Software
 - Camera/Soundbar Use - Acendo Vibe soundbar and camera
 - Smart Projectors - Brightlink Interactive Projectors

There will be optional weekly webinars for teachers on Wednesdays from 3-4pm. Webinars will be recorded for those who cannot attend live. Encouraging educators to engage in professional development opportunities provided by the CSO will remain a priority. Topics will include blended learning, assessment, project-based learning, differentiated instruction, grading, virtual instruction, and other topics. Opportunities to grow will be provided through book studies, webinars, courses, and websites. Training will also be conducted through a learning management system in order to help educators organize and collaborate in a secure environment.

Catholic Identity

Strategies to promote Catholic identity include, but are not limited to:

- Daily prayer for all students whether they are learning in-person or at home.
- Video lessons from our Regional Pastors.
- Streamed Masses and/or prayer services

Expectations for At Home Learning:

- **Students are required to remain in school uniform during school hours.** Please refer to the Parent/Student handbook for uniform requirements.
- **Students must check Google Classroom and complete assignments daily.** The use of Classroom will remain the same as during remote learning for our At Home students.
 - **Students must adhere to the due dates set for each assignment.** During this difficult time, we know there are many issues that could complicate this, so students/parents should IMMEDIATELY contact teachers with any issues.
 - **Students must attach work to assignments, when applicable, to receive credit.** Any assignment that is marked done with NO work attached will receive a zero until the work is received.
 - **Parents/Families/Students must track student progress** to ensure you are aware of content being covered. It is the student/parent responsibility to keep track of assignments. Teachers and staff have also been instructed to reach out when student progress is of concern.
- **Students must attend each Google Meet class and are accountable for the information/work completed.** Each class will meet daily, following their class schedule, via Google Meet. Use the link attached to the Assignment on Google Classroom to join the live class. Attendance is required for each lesson and the use of the computer's camera and audio microphone will be utilized for attendance and engagement feedback.
- **Students must have a designated learning space.** Students must be seated during class times and attentive to the teacher. This can be at a desk, on a couch, on the floor, outside, anywhere, as long as students are NOT in live classes on their bed or wearing pajamas.
- **Teachers are available to answer questions/emails at designated times.** At Home students will need to utilize the Raise Hand function or Chat/Question & Answer feature on Google Meet; this is NOT a guarantee that a teacher can respond at that moment due to in person learning taking place simultaneously. Emails/private comments may be sent during these hours, but may not be answered until the end of the day. Please remember that teachers will be teaching from 8:00am-2:45p.m.

- **Parents/Families must contact their student's teacher if any of the following occur:** illness/doctors appointments, connectivity issues, screen freezing, or inability to complete live class or assignment with extenuating circumstances such as limited devices, parent/guardian emergency, etc. Please CC Mrs. Schrom or Ms. Kolosky so that administrators can help to resolve the issue if possible.

Expectations for In Person Learning:

- **Students must be dressed in their school uniforms.** Please refer to the Parent/Student Handbook for more information.

Note: face masks have been added to the school uniform until further notice; please refer to mask guidelines above
- **Students must label all necessary school supplies and store them in their designated space.** Any materials such as notebooks, pencils, paper, etc should be labeled with their name for the first day of in person learning. A designated cubby or container will be provided for supplies or required to remain in the student's backpack.
 - **Students will be required to bring their own hand sanitizer, disinfectant wipes and tissues to school each day. Sanitizer and wipes will be REQUIRED for admittance into the classroom.**
- **Students must follow the Class Procedures/Expectations outlined by each teacher.** Teachers will reinforce and reteach classroom rules and procedures. Including cleaning protocols, face masking, hand washing, social distancing, interacting with each other, interacting with the teacher, hallway procedures, etc.
- **Students should be striving for the 3 Be's - Be Kind, Be Respectful and Be Responsible.** Please refer to our Code of Conduct in our Parent Student Handbook for more information.

General Advice for Parents/Students

- **Determine a consistent schedule** for at home learning. This helps regulate and keep a sense of normalcy while also establishing school time and non school time expectations.
- **Please maintain a healthy school work/life balance.** Keep lines of communication open and consult teachers/staff if you are having any difficulty in this new frontier of learning. We are here to support you.
- **Practice self-care.** Do whatever nourishes your spirit. Learn more about [caring for coronavirus anxiety](#).